

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

BIG SKY METROPOLITAN DISTRICT NO. 1

Held: Thursday, November 19, 2020 at 10:00 a.m. via teleconference.

Due to the Executive Order issued by Governor Polis on April 26, 2020, requiring all residents of the State of Colorado to stay-at-home to minimize the spread and impact of COVID-19, and the Updated Public Health Order 20-28 implementing the Executive Order, issued by the Colorado Department of Public Health and Environment (CDPHE) on April 26, 2020, the meeting was held via teleconference.

Attendance

The special meeting of the Board of Directors of the Big Sky Metropolitan District No. 1 was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

Thomas Morton, President
Todd Johnson, Treasurer/Secretary

Also present were William P. Ankele, Jr., Esq., Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law; Alex Fink, and Paul Niedermuller, CliftonLarsonAllen.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Mr. Ankele advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Ankele reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Ankele inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a

quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. Ankele presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Consider Election of Officers

The Board engaged in general discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board elected Director Morton as President, and Director Johnson as Secretary/Treasurer.

Consider Approval of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings

Mr. Ankele presented the Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution.

Public Comment

None.

Consent Agenda

Mr. Ankele provided the items on the consent agenda to the Board. Mr. Ankele advised that any item can be removed from the consent agenda to the regular agenda upon a request from any Director. No items were requested to be moved from the consent agenda. Upon a motion duly made, seconded and unanimously carried, the Board approved, ratified and adopted the following items:

- Minutes from November 14, 2019 Special Meeting
- Resolution Establishing an Electronic Signature Policy
- 2019 Annual Report
- Acceptance of 2019 Audit Exemption

Insurance Matters

Consider Approval of Property and Liability Schedule and Limits

Mr. Ankele reviewed the Property and Liability Schedule and Limits with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the schedule and limits.

Review Property Schedule

Mr. Ankele reviewed the Property Schedule with the Board, relating to the schedule and limits.

Legal Matters

Discuss Website Options with SIPA and Heatherly Creative, LLC

Mr. Ankele discussed website creation and maintenance options between the Statewide Internet Portal Authority, and Heatherly Creative, LLC. Following discussion, upon a motion duly made and

seconded, the Board unanimously approved the use of SIPA for the District website.

Litigation Update None.

Financial Matters

Consider Approval of Mr. Fink presented the Payables/Financials to the Board. Following
Payables/Financials discussion, upon a motion duly made and seconded, the Board
unanimously approved the payables and financials.

Public Hearing on 2020 Not Needed.
Budget Amendment

Consider Adoption of Not Needed.
Resolution Amending 2020
Budget

Public Hearing on 2021 Director Morton opened the public hearing on the proposed 2021
Budget Budget. Mr. Ankele noted that the notice of public hearing was
provided in accordance with Colorado law. No written objections
have been received prior to the meeting. There being no public
comment, the hearing was closed.

Consider Adoption of Mr. Fink reviewed the 2021 Budget Resolution with the Board.
Resolution Approving 2021 Following discussion, upon a motion duly made and seconded, the
Budget Board unanimously adopted the resolution adopting the 2021 Budget,
appropriating funds therefor and certifying 0.000 mills for the
General fund, 0.000 mills for the Debt Service fund, and 0.000 mills
for the Capital Project fund.

Consider Auditor Proposals Mr. Fink will present proposals of auditors if needed to the District.
for 2020 Audit Directors Morton is authorized to approve a proposal.

Other Business Next Meeting – May 25, 2021

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Todd A Johnson

[Todd A Johnson \(May 27, 2021 06:54 MDT\)](#)

Secretary for the Meeting

The foregoing minutes were approved on the 25th day of May, 2021.